



RUSHMOOR BOROUGH COUNCIL

COMMUNITY POLICY AND REVIEW PANEL

*at the Council Offices, Farnborough on
Thursday, 9th June, 2016 at 7.00 pm*

To:

Cllr M.D. Smith (Chairman)
Cllr M.S. Choudhary (Vice-Chairman)

Cllr R. Cooper
Cllr Jennifer Evans
Cllr A. Jackman
Cllr S.J. Masterson
Cllr J.J. Preece
Cllr P.F. Rust
Cllr J.E. Woolley

Enquiries regarding this agenda should be referred to the Panel Administrator,
Lauren Harvey, Democratic and Customer Services, 01252 398827
lauren.harvey@rushmoor.gov.uk.

A G E N D A

1. **APPOINTMENT OF CHAIRMAN –**

To appoint a Chairman for the 2016/17 Municipal Year.

2. **APPOINTMENT OF VICE-CHAIRMAN –**

To appoint a Vice-Chairman for the 2016/17 Municipal Year.

3. **MINUTES –** (Pages 1 - 4)

To confirm the Minutes of the Meeting held on 7th April, 2016 (copy attached).

4. **REDRESS SCHEME –** (Pages 5 - 8)

To receive Report No. EHH 1614 'The Redress Scheme for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc.)(England) Order 2014', which will provide an overview of the new order and inform Members on how Rushmoor will enforce the legislation (copy attached).

5. **PRIVATE SECTOR HOUSING SURVEY UPDATE –** (Pages 9 - 20)

To receive Report No. EHH 1613 'Update on Progress of Private Sector Housing Survey', which provides an update on the Private Sector Housing Survey that commenced on 29th March, 2016 (copy attached).

6. **APPOINTMENTS –**

(i) **Mid Cycle Meetings –**

To appoint group representatives to attend the mid-cycle meetings for the 2016/17 Municipal Year.

(ii) **Health Issues Standing Group –**

To appoint Members to the Health Issues Standing Group for the 2016/17 Municipal Year. The Group previously consisted of the Chairman (Cr. M.D. Smith), Vice-Chairman (Cr. M.S. Choudhary) and one Member from the remaining political Group (Cr. M.J. Roberts).

(iii) **Housing Strategy Standing Group –**

To appoint Members to the Housing Strategy Standing Group for the 2016/17 Municipal Year. The Group previously consisted of the Chairman (Cr. M.D. Smith) and Crs. D.E. Clifford, Liz Corps, Jennifer Evans and M.J. Roberts.

(iv) **Welfare Reform Task and Finish Group –**

To appoint Members to the Welfare Reform Task and Finish for 2016/17. The Group previously consisted of the Cabinet Member for Concessions and Community

Support (Cr. A. Jackman), the Chairman (Cr. M.D. Smith) and Crs. Jennifer Evans, A.M. Ferrier and M.J. Roberts.

(v) **Registered Providers of Social Housing Review Group –**

To appoint Members to the Registered Social Landlords Review Group for the 2016/17 Municipal Year. The Group previously consisted of the Chairman (Cr. M.D. Smith) and Vice-Chairman (Cr. M.S. Choudhary) and Crs. Jennifer Evans and M. J. Roberts.

(vi) **First Wessex Housing Group/Rushmoor Borough Council Joint Business Meeting –**

To appoint Members to the Joint Business Meeting with First Wessex Housing Group for the 2016/17 Municipal Year. In 2015/16, the Group's membership comprised the Cabinet Member for Health and Housing (Cr. R. Hughes), the Chairman (Cr. M.D. Smith), the Vice-Chairman (Cr. M.S. Choudhary) and Cr. M.J. Roberts.

7. **WORK PROGRAMME – (Pages 21 - 30)**

To note the Community Policy and Review Panel's draft work programme for 2016/17 subject to review at the next Mid-Cycle meeting (copy attached).

MEETING REPRESENTATION

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Panel Administrator at the Council Offices, Farnborough by 5.00 pm three working days prior to the meeting.

Applications for items to be considered for the next meeting must be received in writing to the Panel Administrator fifteen working days prior to the meeting.

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COMMUNITY POLICY AND REVIEW PANEL

Minutes of the meeting held on Thursday, 7th April, 2016 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cr. M.D. Smith (Chairman)
Cr. M.S. Choudhary (Vice-Chairman)

Cr. Sophia Choudhary
Cr. R. Cooper
Cr. Liz Corps

Cr. Jennifer Evans

Cr. S.J. Masterson
Cr. M.J. Roberts
Cr. P.F. Rust

21. MINUTES –

The Minutes of the Meeting held on 4th February, 2016 were approved and signed by the Chairman.

22. FRIMLEY PARK HOSPITAL NHS FOUNDATION TRUST –

The Panel welcomed Sir Andrew Morris (Chief Executive of Frimley Health NHS Foundation Trust), who had been invited to attend the meeting to provide an update on the developments across Frimley Park Hospital NHS Foundation Trust. Members were informed that before the merger, Wexham Park hospital had received an 'inadequate' rating from the Care Quality Commission (CQC), however, the hospital had significantly improved and in the 2015 inspection, was considered as an overall 'good' hospital by the CQC, with their urgent and emergency services and critical care service receiving 'outstanding' ratings. Heatherwood was also rated as 'good', which meant that Frimley Heath received the best multisite rating in England. It was explained that Wexham Park's significant improvements had been achieved by setting five key objectives: get the culture right, improve governance, quality and safety, raise and sustain performance, improve the infrastructure and financial recovery. Sir Andrew Morris informed the Panel Members that while there was still work to do on the first three objectives, their focus was on the improvement of infrastructure and financial recovery.

Frimley Health's quarterly performance was shared with the Panel and it was noted that the accident and emergency (A&E) department waiting target would be met if 95% of patients did not have to wait longer than four hours to be seen. 91.6% of Frimley Park Hospital's patients were seen by a medical professional in under four hours, which resulted in the hospital not meeting the target for the fourth quarter. Sir Andrew Morris also informed Members that the number of patients visiting the A&E department had increased by 10% and

in a 24 hour period, around 330 patients visit the department, 80% of these patients visited between the hours of 10am-10pm. In order to decrease the waiting time, it was heard that there was an aim to increase GP cover but there were also issues around some patients choosing not to phone '111' or visit their GP before visiting A&E.

The Panel was informed of plans to build a new hospital on the Heatherwood site at a cost of £72million. The new hospital would include 6 operating theatres, 48 beds, 16 day case beds, an outpatients facility and a diagnostic centre. It was noted that an engagement exercise with local residents was due to start in April. It was thought that the introduction of this hospital would enable the Trust to move some additional activity from Frimley, resulting in an opportunity to further develop some of Frimley Park Hospital's current facilities and services. Key service improvements discussed included: stroke services, acute renal service, vascular services, breast unit and kidney cancer treatment.

Members noted that Frimley Health had been approached to become part of a wider initiative, working closely with the North East Hampshire and Farnham Clinical Commissioning Group. Possible priorities for the initiative included improving wellbeing, increasing prevention and early detection and promoting greater self-care. Plans for opening Hubs in key local towns had also been discussed, which would offer support from GPs, social care and community nurses.

The Chairman thanked Sir Andrew Morris for attending the meeting and the Panel **NOTED** the update.

23. **REVIEW OF REGISTERED PROVIDERS 2015/16 –**

At the request of the Panel, the Registered Provider (RP) Review Group prepared Report No. EHH 1608, which provided details on the outcomes of the review meetings held to scrutinise performance of RPs during 2015/16. Ms. Zoe Paine (Housing Strategy and Enabling Manager), provided the Panel with a presentation which included further information on the reviews. The RPs reviewed in 2015/16 were Accent Peerless, Oak Housing Association, Stonewater Housing Association and A2 Dominion.

It was heard that each RP was required to submit financial and performance information in advance of the meeting, which enabled Members and Officers to prepare the questioning process. The Group also arranged site visits prior to each meeting and key issues explored were:

- performance management
- quality of housing and development opportunities
- customer satisfaction
- estate management and repairs
- anti-social behaviour
- impact of housing reforms, including the 1% rent reduction

An overview of the four RPs was provided to and issues that had been raised as a result of the meetings were highlighted. A question was raised concerning Clayton Court, which had been converted by Oak Housing, and whether further temporary accommodation would be provided after seven years, when the area was due for redevelopment. Ms. Paine explained that it was hoped more affordable housing would be available in seven years, reducing the need for temporary accommodation.

It was concluded that the review process had played an important role in developing a good understanding of the affordable housing stock in the Borough, where it is located, what condition it is in and how well it is managed. Both the site visits and meetings encourage the development of working relationships with the local housing providers and provide a platform to hold open and candid conversations around any concerns and assist in resolving issues and problems.

The Panel **ENDORSED** the Report.

24. **WORK PROGRAMME –**

The Panel **NOTED** the work programme and work schedule.

The Meeting closed at 9.00 p.m.

M.D. SMITH
CHAIRMAN

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**THE REDRESS SCHEMES FOR LETTINGS AGENCY WORK AND PROPERTY
MANAGEMENT WORK (REQUIREMENT TO BELONG TO A SCHEME
ETC)(ENGLAND) ORDER 2014**

1. INTRODUCTION

1.1 The purpose of this report is to advise Community Policy and Review Panel of legislation that came in to force on 1st October 2014. The regulations require all letting and management agents to be a member of one of three designated government administered redress schemes.

2. BACKGROUND

2.1 On 3rd September 2014 parliament approved The Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc)(England) Order 2014, which came in to force on 1st October 2014.

2.2 The regulations require all Local Authorities to monitor and enforce them on any person who engages in property management or letting work.

2.3 The purpose of the legislation is to ensure that those working as letting or managing agents, who offer a poor service and engage in unacceptable practices, can be formally challenged. This means that tenants and landlords within the private rented sector will be able to officially complain to the relevant redress scheme if they are unhappy with the service that they have received.

2.4 There are exclusions to letting agency work specified under the regulations and these are:

- The employer – where the prospective tenant is an employee
- The person for whom the prospective tenant provides work or services - where the prospective tenant is a worker
- The person for whom the prospective tenant provides work or services, where the prospective tenant is
 - (i) An employee who provides work or services under the contract of employment to a person who is the prospective tenants employer; or
 - (ii) A worker who provides work or services under the workers contract to a person who is not a party to that contract
- The hirer - where the prospective tenant provides services under a contract for service

- The person for whom the prospective tenant provides services under a contract for service

2.5 The current position in Rushmoor is as follows:

- Letters have been sent to all known managing and letting agents within the Borough advising them of the regulations
- Details of the regulations have been published on the Rushmoor web site
- Checks have been made on the three government administered redress schemes and all known managing and letting agents within the Borough are members of one of the schemes
- Crosschecking will be carried out with the benefits team to identify any new managing or lettings agents within the Borough.

3.0 THE ENFORCEMENT PROCESS

3.1 Where the Council is satisfied on the balance of probabilities that a management or letting agent has failed to comply with the regulations and does not belong to a redress scheme, the Council may take action.

3.2 The Council may, by notice, require the person to pay the authority a monetary penalty of up to £5,000. This sum may be reduced in extenuating circumstances and it is up to the Council to decide what these might be on a case-by-case basis.

3.3 To do this the Council must serve a Notice of Intent, advising that they intend to impose a monetary penalty and must determine the amount of that penalty.

3.4 The Notice of Intent must be served within 6 months of the date on which the Council is first satisfied that the person has failed to comply with the regulations.

3.5 The Notice of Intent must include:

- The reason for imposing the monetary penalty
- The amount of the penalty
- Information as to the right to make representations and objections against the Notice of Intent within 28 days beginning with the day after the date on which it was served

3.6 A person on whom a Notice of Intent is served may within 28 days of the date of service make written representations and objections to the Council in relation to the proposed imposition of a monetary penalty. The Council must then consider whether to impose the monetary penalty with or without modifications.

3.7 Where the Council decides to impose a monetary penalty, a Final Notice must be served on that person, which must include

- The reason for imposing the monetary penalty
- Information about the amount of penalty to be paid
- Information about how the payment can be made
- Information about the period in which the payment must be made, which

- must not be less than 28 days
- Information about the right of appeal
- Information about the consequences of failing to comply with the Final Notice

4.0 THE APPEAL PROCESS

4.1 A person who is served with a Final Notice imposing a monetary penalty may appeal to the First-tier Tribunal (formerly the Residential Property Tribunal). The grounds for appeal are:

- The decision to impose a monetary penalty was based on an error of fact
- The decision was wrong in law
- The amount of monetary penalty is unreasonable
- The decision was unreasonable for any other reason

4.2 If an appeal is lodged the Notice will be suspended until such time as it is determined or withdrawn. The First-tier Tribunal may quash, confirm or vary the Final Notice.

5.0 RECOVERY OF THE MONETARY PENALTY

5.1 If the fine is not paid within the specified time period the Council can recover the fine with the permission of the Court as if payable under a court order.

5.2 A certificate, signed by the Head of Finance must be issued as evidence, if the fine is not paid in full by the due date

5.3 Sums received by the Council from the monetary penalty may be used by the Council for any of its functions.

6.0 FINANCIAL IMPLICATIONS

6.1 Any sums collected from a Final Notice will be an income to the Council.

6.2 It is anticipated that any breaches of the regulations will be complied with on the service of the Notice of Intent and that the likelihood of the requirement to serve a Final Notice is minimal, therefore there should be little or no impact on resources.

7.0 CONCLUSION

7.1 The Council is responsible for ensuring that all letting and managing agents are members of one of the three designated government administered redress schemes.

7.2 To date all known letting and managing agents within Rushmoor are members of one of the three designated government administered redress schemes.

7.3 These regulations are intended to give power to tenants and landlords if letting or managing agents provide a poor service or engage in unacceptable practices. This means that tenants and landlords will be able to complain to the appropriate redress scheme if they are unhappy with the service that they have received.

8.0 RECOMMENDATION

8.1 That members note the content of this report and the implications of the new regulations

Qamer Yasin
Head of Environmental Health and Housing

Background papers: Statutory Instrument – 2014 No 2359 – The Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc)(England) Order 2014

Contacts: Hilary Smith, Private Sector Housing Manager, 01252 398637, email hilary.smith@rushmoor.gov.uk

UPDATE ON PROGRESS OF PRIVATE SECTOR HOUSING SURVEY

1. INTRODUCTION

- 1.1 The purpose of this report is to update the Community Policy and Review Panel of the progress being made with the private sector housing survey, which commenced on 29th March 2016.

2.0 BACKGROUND

- 2.1 Nationally, the private rented sector has doubled from 2.0 to 4.1 million between 1996 and 2012. Locally, the 2001 census showed that the private rented sector was 6% of our total housing stock and by 2011 this had increased to 18%. We also have a higher percentage of privately rented properties compared to the number of affordable rented properties in the Borough, and this is higher than neighbouring Boroughs.
- 2.2 There is a high dependency on the private rented sector to secure permanent accommodation which has led to a shortage in the supply of properties available for renting. Therefore, residents are accepting lower standards or smaller accommodation in order to secure a tenancy.
- 2.3 The private sector housing team in Rushmoor has seen an increase in the number of complaints received relating to poor housing conditions, disrepair and overcrowding. This indicates that there may be many more residents who are living in potentially dangerous and overcrowded conditions
- 2.4 The Government issued guidance to local authorities in March 2015 called Improving the Private Rented Sector and Tackling Bad Practice. This document recommends that Councils develop a pro-active approach to dealing with poor housing conditions and rogue landlords, including a door-to-door survey.

3.0 RUSHMOOR'S APPROACH TO THIS PROBLEM

- 3.1 On 17th November 2015 members of Cabinet gave approval for a surveyor to be employed by the Council to carry out a survey of the private sector housing stock in the Borough.
- 3.2 A fully qualified surveyor joined the Private Sector Housing (PSH) team on 14th March 2016 on a twelve-month contract to implement the survey.
- 3.3 In preparation for the survey, GIS maps and local knowledge were used to identify 12 specific areas to be targeted, starting in Aldershot. These areas were determined taking account of the IMD, population, age of residents, local

knowledge and history of housing issues being raised.

3.4 The areas are shown on the attached map see Appendix 1

4.0 WHAT WE AIM TO ACHIEVE

4.1 We aim to have more up to date information about the Rushmoor private sector housing stock, this will include:

- Identifying hmo's
- Identifying disrepair and poor housing conditions
- Identifying overcrowding

4.2 As each issue is identified by the Surveyor the PSH team are dealing with it This means that immediate improvement action is being taken in response to identified issues.

4.3 Once the survey has been completed consideration will be given to the information gathered and how this can be used to drive up housing standards in the Borough and to stop rogue landlords operating in the area.

5.0 HOW THE SURVEY WORKS IN PRACTICE

5.1 To date the surveyor has carried out initial visits to all properties in areas 1 and 2.

Area 1 (Aldershot) includes:

- Alexandra Road, Cambridge Road, Kings Road, Perowne Street, parts of Queens Road, Sandford Road and parts of York Road

Area 2 (Aldershot) includes:

- Arthur Street, parts of Grosvenor Road, High Street, Pickford Street, Station Road, Union Street, Union Terrace, Victoria Road and Wellington Street

5.2 The surveyor will attempt to gain access on three separate occasions and if access is still not obtained, the Surveyor will work with the PSH officers to gain access through the enforcement route e.g. Notice of Entry or warrant if he suspects that there is disrepair, overcrowding or multiple use at the properties.

5.3 Further checks will be made to determine occupancy through use of the electoral roll and intelligence from other areas in the Council.

5.4 In order to ensure that we have reliable data from the survey, all visits are being held on our IT system, from which reports can be pulled detailing, numbers of visits, no access, referrals to PSH team and all further actions taken

5.5 Appendix 2 shows details of the number of visits, revisits, no access, action required, full survey or referred cases at 30th May 2016

6.0 CONCLUSION

- 6.1 The Surveyor is making good progress and is currently carrying out re-visits and letter drops on areas 1 and 2. In some cases, access is challenging but this is being addressed by repeat visits and leaving calling cards, followed up with letters when necessary
- 6.2 The information gathered to date is showing that there are issues, predominantly around overcrowding and disrepair. Some situations have needed immediate intervention by members of the PSH team and Hampshire Fire and Rescue Service

7.0 RECOMMENDATION

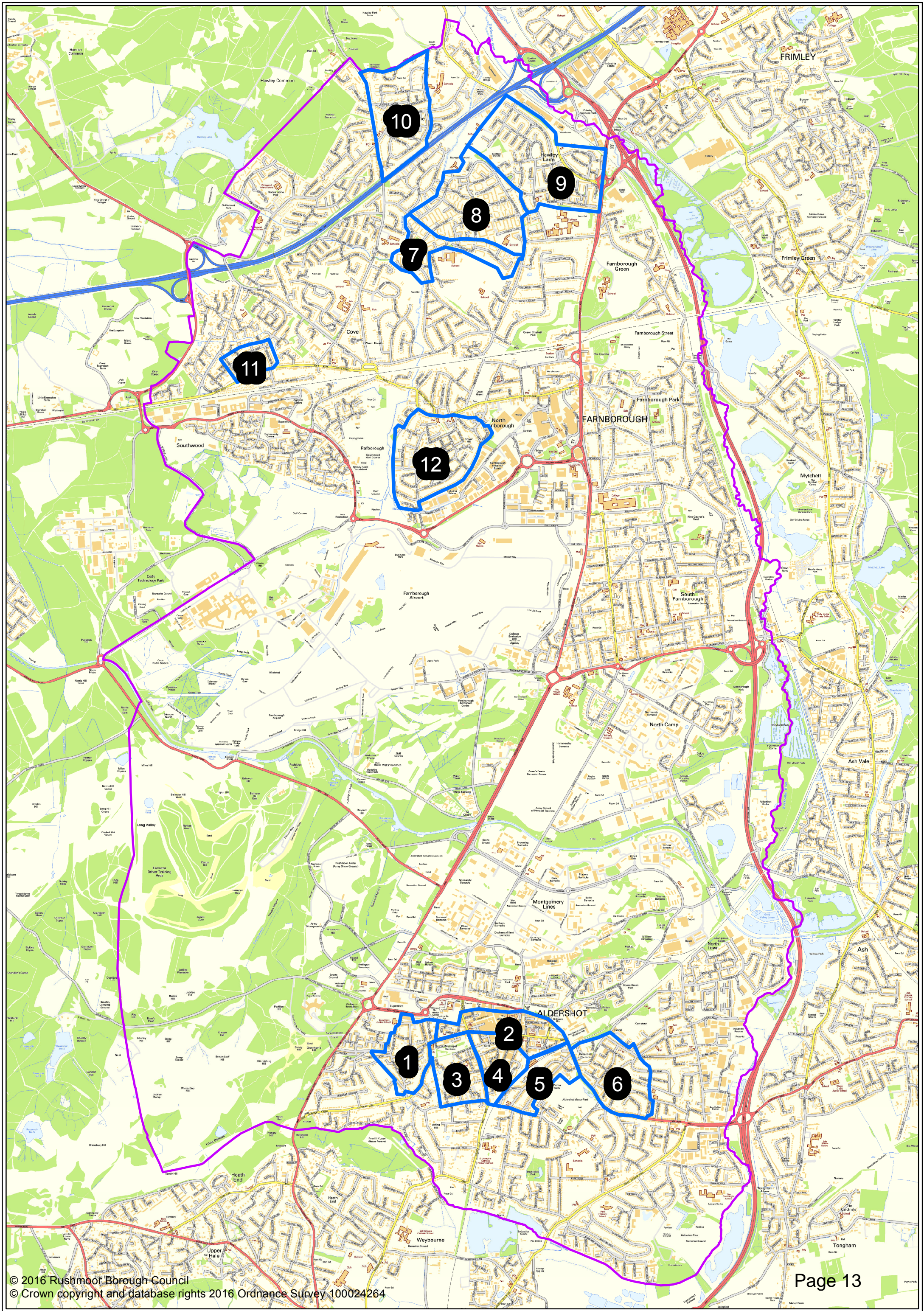
- 7.1 That Community Policy and Review Panel note the progress of the private sector housing survey to date.

Qamer Yasin
Head of Environmental Health and Housing

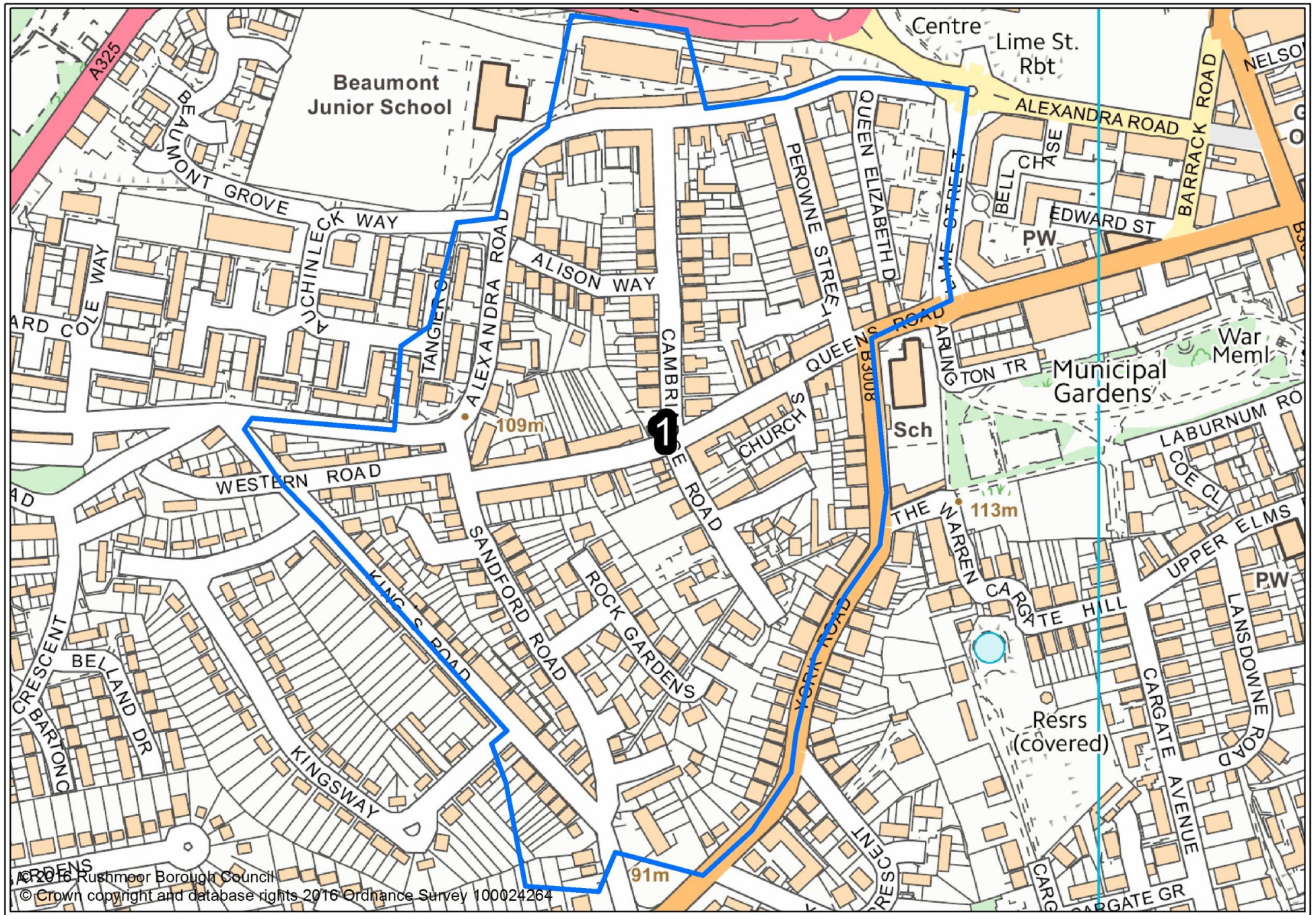
Background papers: Appendix 1 – Maps, Appendix 2 - details of visits made

Contacts: Hilary Smith, Private Sector Housing Manager, 01252 398637 or email hilary.smith@rushmoor.gov.uk

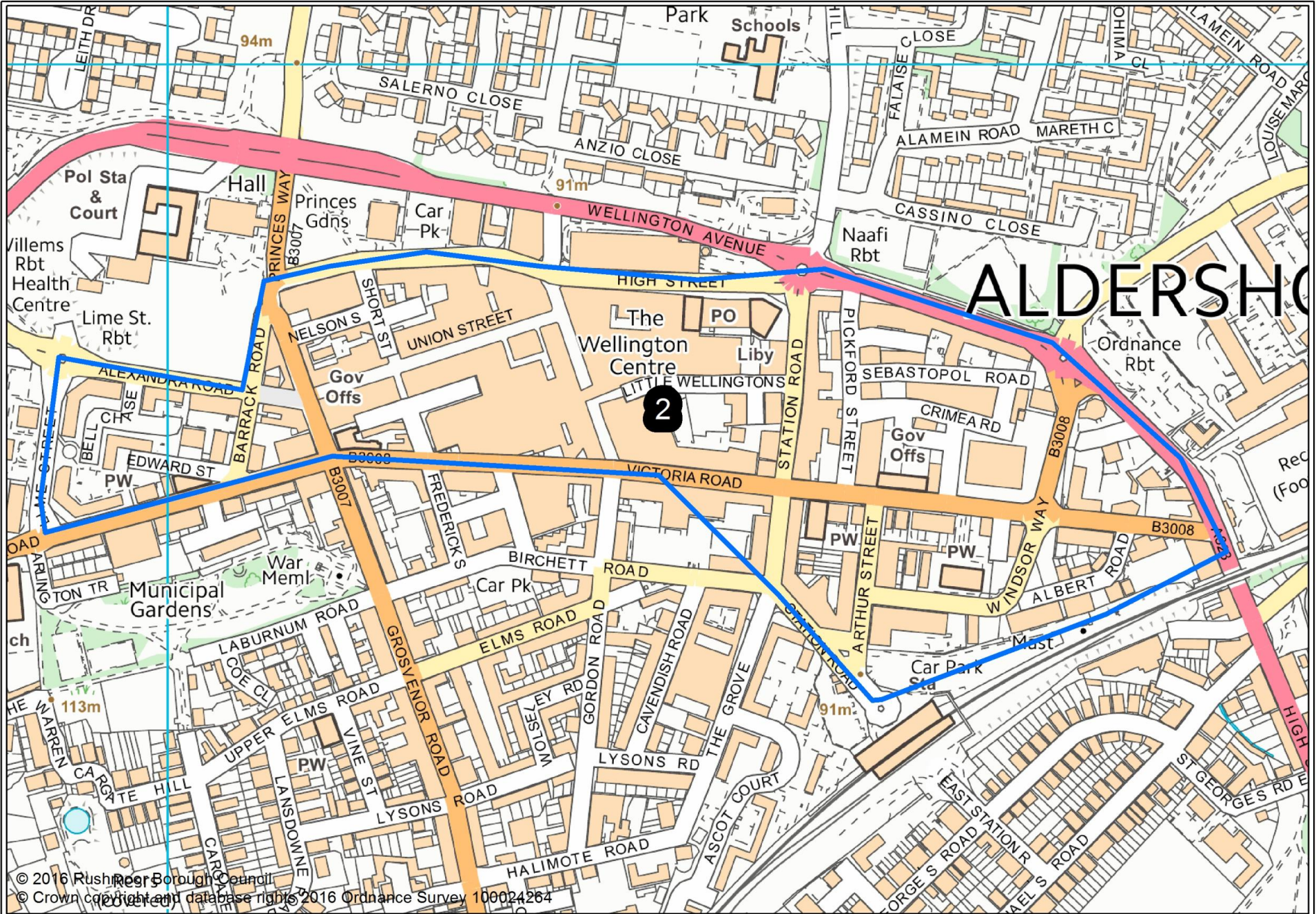
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ALDERSHOT

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COMMUNITY POLICY & REVIEW PANEL

APPENDIX 2 TO REPORT NO. EHH 1613

UPDATE ON PRIVATE SECTOR HOUSING SURVEY 2016/17

29TH MARCH 2016 – 30TH MAY 2016		
Type of Visit	Number	Explanation of visit type
No access PSH survey	412	This was the code was used for all visits where no access was gained. However, we set up new codes in order to gather accurate data on the number of times each property was visited. Therefore this code only covers visits within the first few weeks of the survey.
PSH survey visit	1167	This code is used for all visits where a case is completed and data gathered.
PSH survey visit 1	214	First visit where no access gained and a card is left
PSH survey visit 2	101	Revisit where no access gained and card left
PSH survey visit 3	52	Revisit where no access gained and a letter left
PSH survey NFA	340	Access obtained and no further action required, this was again used in the first few weeks of the survey.
PSH survey passed to officer	33	Further investigation and officer action required

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COMMUNITY POLICY AND REVIEW PANEL WORK PROGRAMME

Set out below are the key issues which form the Panel's on-going work programme. The topics covered reflect the following:

- the development of a new policy for recommendation to the Cabinet
- scrutiny of the process of the way in which decisions have been or are being made
- reviewing issues of concern to local people or which affect the Borough
- review of performance and delivery of specific services
- monitoring and scrutinising the activities of others
- items raised by Members and agreed by the Panel for consideration
- review of policies and proposals developed by others

The purpose of the work programme is to identify the way in which topics are being dealt with and the progress made with them. An update will be submitted to each meeting of the Panel.

HEALTH AND HOUSING PORTFOLIO

ACCOUNTABILITY AND AREAS OF RESPONSIBILITY

Housing Matters

- To carry out the Council's strategic housing and enabling role by identifying housing need and considering and developing initiatives to meet that need through work with the statutory, voluntary and private sectors.
- To consider, approve and keep under review the Housing Strategy, Homelessness Strategy and Private Sector Housing Renewal Strategy in accordance with Department of the Environment, Transport and the Regions guidelines.
- To deal with matters relating to registered social landlords operating in the Borough and the Housing Corporation and commit capital expenditure to develop new and improved affordable housing in the Borough.
- To carry out the Council's statutory duties under the homelessness legislation including the provision of a comprehensive free housing advice service and the responsibility for a homelessness strategy.
- To monitor and review the portfolio of temporary accommodation for the homeless and review that provided by registered social landlords.
- To maintain a housing register, allocations scheme and choice in lettings policies and the nominations policies and agreements with registered social landlords.
- To deal with all matters relating to the condition, repair, improvement, adaptation and energy efficiency of private sector dwellings, including houses in multiple occupation pursuant to the Housing Act 2004.
- To carry out the Council's statutory duties in relation to the licensing of houses in multiple occupation, pursuant to the Housing Act, 2004.

- To provide Private Sector Renewal Grants for the repair and adaptation of dwellings, in accordance with legislation and the Private Sector Housing Renewal Strategy.
- To carry out the Council's responsibilities under the home energy legislation, particularly in relation to energy efficiency and fuel poverty.

Care in the Community Matters

- To undertake the Council's role in respect of care in the community policy issues, social needs and supporting people in conjunction with appropriate other organisations, including the County Council, Primary Care Trust, health trusts and the voluntary sector.
- To monitor and review services to the local community in relation to the Health and Housing Portfolio and administering grants as appropriate, in particular to the Hampshire Youth Bureau, Step by Step, Relate and the local home improvement agency.

Health Matters

- To liaise and co-ordinate with local health organisations and bodies to improve facilities in the Borough.
- To work in partnership with local health organisations and bodies to promote the health needs of the Borough and in particular to support the activities of the Healthy Rushmoor Alliance.
- To exercise the Council's functions in relation to health education and to participate in local and national initiatives and campaigns as appropriate.

SCRUTINY

DATE RAISED	ISSUE	CURRENT POSITION	PROCESS AND TIMETABLE	CONTACT (SERVICE MANAGER)
HOUSING MATTERS				
11.12.03	First Wessex (FW) - Performance and Review	<p>FW to attend one meeting of the Community Panel each year to cover scrutiny, performance and delivery. Two Joint FW and RBC joint Business Meetings to be held as a pilot arrangement. Items for the Panel meeting to be submitted to the Head of Environmental Health Housing Services in advance.</p> <p>A special meeting was held on 6th February, 2014 at 2.30 pm with various members to discuss leaseholder service charges and service charges in general.</p>	<p>The FW / RBC Business meeting took place on Thursday, 23 July, 2015 the next business meeting will take place in 2016.</p> <p>FW attended the meeting of the Panel on 4 February, 2016. They will be invited to provide the Panel with an update during the 2016/17 Municipal Year.</p>	<p>Qamer Yasin Head of Environmental Health and Housing Tel. (01252) 398640 Email: qamer.yasin@rushmoor.gov.uk</p>
15.06.06	Registered Providers of Social Housing Review Group (RPSHs)	<p>The RPSH Review Group has been set in order for Members to meet with Registered providers of social housing.</p> <p>The emphasis of the meetings was to question the landlords on:</p> <ul style="list-style-type: none"> • housing management, 	<p>Appointments to the Group were made at the Panel meeting on 11 June, 2015 for the 2015/16 Municipal year.</p> <p>The Group would meet to agree what Associations would be Reviewed and the questions that would be raised.</p>	<p>Qamer Yasin Head of Environmental Health and Housing Tel. (01252) 398640 Email: qamer.yasin@rushmoor.gov.uk</p>

DATE RAISED	ISSUE	CURRENT POSITION	PROCESS AND TIMETABLE	CONTACT (SERVICE MANAGER)
Page 24		<ul style="list-style-type: none"> • maintenance of property • the environment • tenant involvement • customer service • with development issues being secondary. 	<p>Meetings for the Group for this municipal year to be organised and a work programme to be agreed.</p> <p>An outcome report of the Review for 2015/16 would be submitted to the meeting of the Panel on 7 April, 2016.</p>	
HEALTH MATTERS –				
Jan, 2007	<p>Health Issues</p> <p>Monitoring and influencing the configuration and delivery of local health services.</p> <p>Review the implications of the Government's White Paper and to engage with the Director of Public Health, local GPs and Frimley Park Hospital.</p>	<p>The Panel has a key role in monitoring and influencing the public health agenda. The Panel has agreed that a Health Issues Standing Group would be appointed to discuss any current and future consultation relating to health issues / changes in the area. The outcome of the meeting would be submitted to the Panel for agreements.</p>	<p>Meetings of the Health Issues Standing Group to be organised for 2015 /16 Municipal Year and a programme of work to be developed for the Year.</p>	<p>Andrew Lloyd Chief Executive Tel. (01252) 398397 Email. andrew.lloyd@rushmoor.gov.uk /</p>

DATE RAISED	ISSUE	CURRENT POSITION	PROCESS AND TIMETABLE	CONTACT (SERVICE MANAGER)
CARE IN THE COMMUNITY				
04.09.07	Neighbourhood Renewal Strategy	Louise Webber, Community Development Manager, and Debbie Whitcombe, Neighbourhood Development Officer, attended the meeting of the Panel on 24 September, 2014 and provided an update on Year 3 of the Neighbourhood Renewal Strategy.	An update was provided to the Panel on 4 February, 2016.	Ian Harrison, Corporate Director Tel. (01252) 398400 ian.harrison@rushmoor.gov.uk

POLICY

DATE RAISED	ISSUE	CURRENT POSITION	PROCESS AND TIMETABLE	CONTACT (SERVICE MANAGER)
HOUSING MATTERS				
2008/2010	Housing and Homelessness Strategies 2011-2016 and Action Plan	<p>The Panel has appointed a Housing Strategy Group, comprising councillors and representatives from a range of organisations, to debate the key themes and issues, help set the objectives and aims, look at options and assist in formulating actions and targets for the Housing Strategy.</p> <p>A new strategy for the period 2011-2016 had been prepared taking into account national, regional, sub-regional and local issues and incorporates the Empty Property Strategy.</p>	<p>The Panel received a report which sought views on the draft Housing and Homelessness Strategy 2011-16 at its meeting on 16th June, 2011. The proposed draft would be circulated to partners and stakeholders for consultation and the final version to Cabinet.</p> <p>The 2011/16 Strategy performances and Delivery Plan / action plan was submitted to the meeting of the Panel on 12th September, 2012.</p> <p>The Panel would continue to monitor the work of the Housing Options Team, the most recent update was provided to the panel on 4 February, 2016.</p> <p>The Panel received the Housing and Homelessness Strategy 2011-2016 – Update 2015 at its meeting on 17 September, 2015.</p>	<p>Qamer Yasin Head of Environmental Health and Housing Tel. (01252) 398640 Email: qamer.yasin@rushmoor.gov.uk</p>

DATE RAISED	ISSUE	CURRENT POSITION	PROCESS AND TIMETABLE	CONTACT (SERVICE MANAGER)
29.03.2012	Welfare Reform	<p>At the meeting of the Panel on 29th March, 2012, it was requested that this item would be added to the Panel's programme of work as a result of the significant changes to the Borough as a result of the Welfare Reform.</p> <p>The Panel agreed that a task and finish group should be established including the Cabinet Member for Concessions and Community Support in order to consider the preparation for the development of the council tax support scheme.</p>	<p>Ian Harrison provided details of the Welfare Reform and the requirement for local authorities to develop a local council tax support scheme at its meeting on 29th March, 2012. A task and finish Group was appointed to develop the support scheme.</p> <p>The Panel to receive yearly updates on progression.</p> <p>An update was presented to the Panel on 19 November, 2015.</p>	<p>Ian Harrison, Corporate Director, Tel. (01252) 398400, Email. ian.harrison@rushmoor.gov.uk</p>

COMMUNITY POLICY AND REVIEW PANEL

WORK FLOW – 2015 / 16

9 June 2016	H Smith H Smith	Redress Scheme Private Sector Housing Survey Appointments to Groups
Mid-Cycle Meeting (TBC)		Work Programme Workshop
15 September 2016		
Mid-Cycle Meeting (TBC)		
17 November 2016		
Mid-Cycle Meeting (TBC)		
2 February 2017		
Mid-Cycle Meeting (TBC)		
6 April 2017		

Lead Officer

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